

Undergraduate Advising Council

Thursday, June 21st, 2018

Minutes

Allison welcomed everyone and called the meeting to order at 3:31PM. Minutes were approved from the May meeting.

Speaker: Christine Natal, Student Conduct and Conflict Resolution (SCCR)

- 1) A new honor code has passed the Board of Trustees as of last week.
- 2) SCCR is located in 202 Peabody Hall
- 3) SCCR hears 2500 cases annually
 - a) 320+ Honor Code violations a year
 - b) 80+ Student Conduct Committee hearings a year
 - c) <2% appeal rate
 - i) Indicates that the process is fair
- 4) A University Student Conduct process is fundamentally about education, learning, and safety.
- 5) They also offer mediation and other conflict resolution services.
- 6) Student Honor Code
 - a) Academic Behavioral Expectations
 - i) Common violations
 - (1) Cheating- Unauthorized use of materials or resources
 - (2) Plagiarism
 - (3) Prohibited collaboration or consultation
 - (4) Fabrication or falsification of information
 - b) New Honor Code Process
 - i) A few new charges
 - (1) New charge for cheating when students fail to stop taking an exam after instructed
 - (2) Failing to follow the directions of a faculty member when it can lead to academic benefit.
 - (3) Complicity- attempting, aiding, conspiring, or participating in an honor code violation.
 - (4) Plagiarism- now covers patch writing (taking pieces of an article and inserting your own) as well as insufficient citation.
 - ii) Faculty members no longer have to meet with students who they believe have committed an honor code violation.
 - (1) SCCR now does that initial intake appointment after the faculty member submits the violation to SCCR.
 - (1) 3 options
 - (i) Accept responsibility and the sanctions
 - (ii) Accept responsibility, and not the sanctions, so go to a hearing
 - (iii) Not accept responsibility, so go to a hearing
 - (2) So far, faculty members have been supportive of the change in the process.
 - (3) This speeds up the process since students aren't required to meet with faculty any more.
 - iii) Now, there are two ways for faculty members to participate in hearings
 - (1) Faculty members can participate in the hearing as the reporting person (and stay for the full hearing),
 - (2) Or as a witness (and only give a statement and leave).

- iv) Advisors are sometimes asked to be support persons in the hearing process.
 - (1) Christine would recommend advisors have a conversation with their department as to where to draw the line and avoid a conflict of interest.
 - v) There is now a time limit, requiring faculty members to submit reports of violations prior to final grade submissions.
 - (1) The Dean of Students has the option to extend if needed.
 - vi) SCCR is changing the structure of academic sanctions:
 - (a) Pending resolution, the student gets an "I" for the course.
 - (i) Students cannot drop the course when there is an allegation.
 - (ii) If the class has already been dropped, the student can be retroactively added back to the course.
 - (b) New sanctions:
 - (i) Assignment grade penalty with resubmission
 - (ii) Assignment grade penalty
 - (iii) Course grade penalty with drop
 - (iv) Course grade penalty
 - (c) Transcripts will have only the final grade, unless the student is suspended/expelled.
 - (d) Overlays are sent to the Registrar's office indicating the final decision.
- 7) Other considerations
- a) Course mapping/sequences
 - b) Graduating students
 - c) Electives
 - d) Withdrawals (retroactive/medical)
 - e) Petitions
- 8) Resources
- a) [Student Conduct and Conflict Resolution](#)
 - i) Please share any feedback you have with SCCR!
 - b) Student Honor Code Administration
 - i) Students trained to assist UF community members participating in the conduct process
 - c) Care Team
 - d) Disability Resource Center
 - i) The new honor code has explicit language about accommodations, and to provide students with extra time throughout the conduct process.
 - e) Department Chairs
 - f) Ombudsman
- 9) Question: Do faculty still have the ability to talk to the student before reporting?
- a) Yes! SCCR encourages faculty to have that conversation, they are just no longer required to have the intake appointment.
- 10) Question: Can a student pursue a retroactive medical withdrawal for a class they received a sanctioned E on?
- a) It depends on the situation.
- 11) Question: Can a faculty member specify that a student can only be allowed to drop if it is an approved medical withdrawal by DSO?
- a) Yes, they can select the "course grade penalty with the option to drop" sanction.
- 12) Question: How did SCCR conclude the reasoning behind the <2% of appeals?
- a) SCCR captured the info between their appeals database.
 - b) There are 4 reasons a student can currently indicate when submitting an appeal, but in the future there will be 3 reasons.

- c) The appeal is turned into the Vice President's office who then makes a decision on the appeal.
 - i) The committee who makes the initial decision does not have influence on the appeal decision.
- 13) Question: Are there different sanctions for repeat offenders?
- a) Yes; the process goes straight into a hearing for these students.
 - b) First time violators receive a written reprimand.
 - c) For repeat offenders, they will discuss escalated sanctions.
- 14) Question: Should faculty members have more conversations directly?
- a) We want faculty members to feel empowered to talk to students but SCCR needs to serve as the bridge so they can keep record in case the student has multiple violations in various classes.
 - b) Faculty members can shape their recommended sanctions based on their conversation with the student.

Committee Updates

Campus Affairs: No updates

Certification: No updates.

Communication: Nicole will be reaching out to the UAC members in each college to ask for updates to their advising contacts for the ufadvising.ufl.edu website, so be ready to send updates.

Preeminence Task Force: Thank you to those who have filled out the survey, and please fill it out if you have not yet done so. There is a raffle for completing the survey so be on the lookout for that in the email.

Professional Development: Working on a final date for the conference in early February.

Other Updates

UF Online: No updates.

Chair Updates

- 1) Please participate in the pre-eminence survey- use the 2nd link!
- 2) NACADA Travel Scholarships
 - a) We awarded over \$7300, to 6 different colleges as well as the Honors Program.
- 3) UAC will be looking into creating a workshop for Fall on how to submit an application for future scholarship funding for the UAC, as well as tips for getting the best value for travel.
 - a) Reach out to Brittany if you have any tips to share.
- 4) Allison still does not yet have the NACADA Report.
 - a) It has been reviewed at the Provost's office.
- 5) COMPASS Advisory Group Updates
 - a) The modification to take the one.uf branding off the Advisor view of degree audits is ready for testing.
 - i) This would make the audit easier to read for advisors.
 - ii) Advisors will have the ability to test this functionality in beta.
 - (1) Stay tuned for more info in the next week.

- (2) There may be workshops available to have troubleshooting help.
- b) Additional modifications are forthcoming.
- c) The act of changing majors can reset requirement terms for Summer B admits.
 - i) Each of the colleges will receive a list of students impacted by these changes.
 - ii) It will up to the colleges if they want to reset these manually or in a batch process.
- d) Ongoing research about how SCNS courses pull into the new audits.
 - i) Ex. CHM 1045 at a state college vs CHM 2045 at UF.
 - ii) Currently, they are not pulling in automatically into the new audits.
- e) Audit Exceptions
 - i) Reach out to the following email address for issues with the new audits: sis-advisor-support@aa.ufl.edu
- 6) Toby is working on the Total Hours Earned section for the new degree audits.
 - a) Toby is looking for consensus from UAC on whether or not to include this.
 - b) UAC decided to defer this conversation until Toby returns so he can provide more clarity.
 - c) Please take a look at your degree audits to see how they are currently structured.
- 7) Question: Can UAC come to a consensus about whether or not to remove a hold from another college if the student changes majors?
 - a) It is proposed that the college who accepts that student into their major removes the hold(s) from the student's previous college.
 - b) Larah will write up a proposal and send it to Allison to share with the UAC.
- 8) Updates from Jessica, our student rep:
 - a) SACUA is looking at creating subcommittees, and also looking at improving the tutoring resources on campus.
 - b) Jessica will provide us with updates!
- 9) Update from Alejandra, the new Campus Affairs chair:
 - a) Dr. Heather White will be speaking at the July meeting.